

# Savings Banks Employees Retirement Association

## 401(k) Plan Application for Non-Responding Eligible Participants

The Employee named below is eligible for membership in the Savings Banks Employees Retirement Association (SBERA) 401(k) Plan and has not returned the Membership Application. This form is notification to SBERA of the participant's eligibility.

### Section 1 - Employer Information

1. SBERA Member Name		2. SBERA Member Plan No.
3. Employee Name		4. SBERA Certificate No. or SSN
5. Date Hired	6. No of Years of employment with you with 1,000 or more hours of service	7. No. of Years of employment with you to be credited toward vesting (if applicable)
8. Has the employee ever worked for another participating SBERA Employer? <input type="checkbox"/> No <input type="checkbox"/> Yes – Complete the following: Name(s) of SBERA Employer(s): _____ Exact Dates of Employment From _____ To _____ From _____ To _____  Was Employee a SBERA Plan Participant? <input type="checkbox"/> No <input type="checkbox"/> Yes – Certificate No. _____		

### Section 2 - Employee Information

9. Date of Birth	10. Age at last Birthday (Mo., Day, Yr.)	11. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	12. Social Security Number _____-_____-_____
13. Address (Street, City, State, Zip Code) _____ _____			
14. Martial Status <input type="checkbox"/> Single <input type="checkbox"/> Married – Spouse's Name _____ Birthdate _____ Spouse's Social Security No. _____-_____-_____			
I, the undersigned Employer Representative, certify that this participant has met all eligibility requirements, has been given forms to enroll into the above named SBERA Plan, and has not returned said forms as requested by the Human Resources Department.  Employee became eligible to participate as of (date): _____  Signed _____ Date _____  Please print name here			

**DO NOT SUBMIT FORM K-1 TO SBERA SUBMITTING FORM K-1A: The participant must make investment election changes on the Voice/Web and beneficiary information on form K-3.**

SBERA: REC'D \_\_\_\_\_ ENT'D \_\_\_\_\_ INITIALS \_\_\_\_\_